

**PART II – SELECTION CRITERIA AND PROPOSAL
SUBMISSION**

2.1 SUBMISSION OF BIDS

The Financial bids along with the relevant certificates of technical qualification should be submitted by the short listed firms at the address mentioned below:

To

The Secretary (Planning & Investment),
Department of Finance, Planning and Investment,
Govt. of Arunachal Pradesh
A.P Civil Secretariat, Block No.01, 4th Floor.
Itanagar, AP-791111.

Bids should be submitted not later thanNovember/December 2019 by 3.00 pm at the address mentioned above. Bids received after due time and date shall be returned unopened. The proposal should be valid up to 60 days of submission.

A pre-bid conference to provide clarifications on this Request for Proposal is scheduled to be held onNovember/December 2019 at 3.00 pm at Planning Conference Hall.

Planning & Investment Division (Monitoring Unit), Department of Finance Planning and Investment reserves the right to accept or reject any bid, after assigning appropriate reasons for the same.

2.2 PROCEDURE FOR OPENING OF BIDS AND SELECTION OF PREFERRED AGENCY

- (i). Only the Agencies who have submitted valid proposals are eligible to participate in the bid. Incomplete, invalid and delayed submission of bids will be summarily rejected by the Tender Authority. Suitability of the agency for awarding the work shall be evaluated on the basis of their proposal.
- (ii). The agency/ SQM quoting the lowest percentage of quality monitoring fees on the total project cost shall be considered as the preferred bidder.

2.3 CONTENTS OF THE PROPOSALS

A. Technical Criteria:

The SQMs/TPSQMs should satisfy following criteria:

- (i). The Agencies should have been in existence in the field of supervision of infrastructure projects, their quality monitoring and evaluation of projects including that of Governmental Projects etc. for more than 3/three years.
- (ii). The Agencies should have minimum turnover of one crore during each of the last 3 (three) years preceding to this RFP..
- (iii). Should have handled at least three projects in similar role.

- (iv). The estimated cost of the projects supervised over the last three years should be more than Rs. 10.00 crore.
- (v). Expression of interest may include the applicants relevant past experiences, specific experiences in supervising and quality monitoring of large infrastructure projects, profile of the organization and its key personnel in the relevant fields, experiences of working with State Government/Statement of its finance/audited accounts and the structure of the organization.

On non fulfillment of above criteria, the proposals of the SQMs/TPSQMs shall be summarily rejected.

B. Financial Proposal:

- (i). The Financial Proposal for a package shall necessarily be summarized and presented in the following format:

No.	Name of the SQMs/TPSQMs with Name, signature and seal of the authorized signatory	Unit Rate/cost of Professional Quality monitoring Fees (in percentage) on the sanctioned amount of ongoing projects	Remarks
1.			
2.			

- (ii). Fees payable to the SQM/TPSQM will be based on the actual quantities of works/efforts carried out by them on the fields and certified by the DPOs and EE in charge of the projects and countersigned by the DC/ chairman of DLMCs.

2.4 EVALUATION OF PROPOSALS

- (i). On fulfillment of the criteria as specified in clause 2.3 above, the agency/SQM quoting the lowest percentage on the total cost of the project shall be considered as the preferred bidder. The projects/schemes under **CSS and State Funded**, Govt. of Arunachal Pradesh will be divided into two/three zones i.e. 1. Western zone, 2. Central Zone and Eastern zone (1. Tawang, 2. West Kameng, 3. East Kameng, 4. Kurung-kumey, 5. Kara–Daadi, 6. Papum- Pare, 7. Upper Subansiri, 8. Lower Subansiri 9. West Siang, 10. Lepa-rada, 11. Lower Siang, 12. Upper Siang, 13. Siang District, 14. East Siang, 15. Dibang Valley, 16. Lower Dibang Valley, 17. Lohit, 18. Namsai, 19. Anjaw, 20. Changlang, 21. Tirap a 22. Longding, 23. Shi Yomi, 24. Kamle, 25. Pakke Kessang, 26. Capital Complex).
- (ii). The lowest bidders i.e. L1, L2 and L3 will be selected for being appointed as Third Party State Quality Monitors for these three zones after asking L2 & L3 to match the bid price offered by L1. In case L2 & L3 is unwilling to reduce the prices offered, the offer can be passed on to L4, L5 and so on.

2.5 PAYMENT TERMS

The payment terms for the TPSQM are as follows:

- (i). The TPSQMs shall raise Quarterly invoices/quality monitoring bills against Site visits and quality monitoring works completed. These invoices/bills should be backed up by District-wise and Project-wise statements of tasks carried out by the TPSQMs during the Quarter and a certificate of DPOs and EEs.in charge of the projects and countersigned by the chairmen of DLMCs. Payments to invoices/monitoring bills shall be made by the Department of Finance, Planning and Investment Department.
- (ii). Should the situation arise, wherein on account of inadequate support,cooperation and information from the PEAs, the TPSQM/ Agency expresses its inability to continue work for a particular project(s), the PEA, the Planning & Investment Division (Monitoring Unit), Department of Finance, Planning and Investment shall review the situation and certify for part payment to the TPSQMs /Monitoring Agencies in line with the milestones achieved and fees as per the contract with the TPSQM.

2.6 Purchase of Tender Papers:

- (i). Tender papers may be purchased from the office of the Planning & Investment Division (Monitoring Unit), Department of Finance, Planning and Investment, Government of Arunachal Pradesh, Itanagar on any working hours or download from our website www.arunachalplan.nic.in and printout is to be taken on A4 size paper. The tender will be available on our websiteNovember/December 2019 and onwards. It is advisable that the downloaded tender documents be printed through laser printer only. Submission of Xerox copy or photo copy shall not be permitted. Tender documents downloaded from web site shall be accompanied with draft for Rs.5000/- (Rupees five thousand) only in favour of Secretary (Planning and Investment) Department of Finance, Planning and Investment Govt. of Arunachal Pradesh, payable at SBI, Itanagar. Tender not accompanied with the cost of tender document will be summarily rejected.
- (ii). A declaration that I/We have downloaded the tender documents from Website www.arunachalplan.nic.in and I/We have not tempered/modified in any manner may be enclosed during submission of the sealed Tender. In case, if the same is found to be tempered/modified in any manner, I/We understand that my/our tender will be summarily rejected.
- (iii). Not more than one tender shall be submitted by one TPSQM. Breach of condition will render the tenderers liable to rejection.
- (iv). The work is to be completed within the period specified in the contract agreement/till completion of the projects. Extension if any shall be made basing on particular circumstances by the state Govt.

- (v). Tender (in full) either downloaded from the Planning website or issued by the Finance, Planning and Investment Department, will be received by the Director, Monitoring, Govt. of Arunachal Pradesh on November/December 2019 upto 1500hrs. The tender will be opened immediately after the time indicated herein.
- (vi). The tender will be accompanied with Earnest Money bank draft amounting to Rs...../- (Rupees) only being 2% of the total projects cost for quality monitoring and payable at SBI, Itanagar in the form of Call Deposit/Term Deposit/Special Term Deposit Receipt issued in favour of the Secretary(Planning& Investment) Govt. of AP., Itanagar.
- (vii). The renderers shall be deemed to have full knowledge of all relevant documents, Samples, sites, etc. whether he has inspected them or not.
- (viii). The accepting officer reserves his right to accept a tender submitted by the SQMs/TPSQMs. No claim for any compensation or otherwise shall be admissible from such tenderers whose tender may be rejected on account of the said policy.
- (ix). The submission of the tender by a renderer implies that he had read this notice and conditions of the contract and has made himself aware of the scope and specifications of the works to be done and conditions and rates of which work to be carried out and local conditions and other factors bearing on the execution of the work.
- (x). The Accepting Officer does not bind himself to accept the lowest or any tender or to give any reasons for not doing so. The Accepting Officer reserves the right to reject any or all the bids or cancel/withdraw the Notice Inviting Tender without assigning any reasons what so ever and in such case no renderer / intending renderer shall have any claim arising out of such action. The above particulars may change due to Administration or any other reasons and shall be available in www.arunachalplan.nic.in

This notice of tender shall form the part of the contract.

(Himanshu Gupta), IAS.
Secretary (Planning&Investment)
Department of Finance, Planning &
Investment, Govt. of Arunachal Pradesh